

### **Art Barn Covid 19 Protective measures.**

- We have carried out a new risk assessment and implemented new safety measures that have been put into place to reduce the risk of infection and transmission of the virus;
- We will operate with small class groups of children;
- Close contact should be kept to a minimum;
- Group 'bubbles' and block bookings are in place. Bubbles will not mix;
- Table & chairs arranged to promote social distancing and other areas such as painting at easels are organised to maintain appropriate space between children *where possible*;
- Plan for activities which limits sharing resources;
- Drop-off and collection arrangements to avoid clustering in shared spaces and to minimise adult-to-adult contact; No parents and carers allowed into the building, all drop offs to be done upstairs and staggered;
- Children should enter Art Barn independently: staff unable to be handed a child from a parent due to adult social distancing protocols;
- Encourage only 1 parent to drop off & pick up;
- Floor markings where appropriate such as drop off area and toilets, easel area, snack area;
- The number of children using the toilet at any one time is limited.

#### **Hygiene Practise:**

- Washing hands when arriving at Art Barn; and encouraged throughout the session, especially before and after snack time. Paper towels for drying hands;
- Hand sanitisers available where appropriate;
- Bring water bottles only. No snack bags are allowed unless child has an allergy and need to provide their own snack. If necessary, a coat or cardigan can be brought in but we will encourage to limit this when possible;
- All windows in the venue that can be opened will stay open for all sessions;
- Use of the toilet will be fully supervised at all times to promote social distancing;
- Equipment that is hard to clean will be removed where possible;
- Surfaces that are touched frequently such as chairs, tables, sinks, toilets, bannisters are cleaned more regularly;
- Where possible equipment should be kept to individual pupils and cleaned regularly;
- We only allow one bubble per day and bubbles are kept at 15 children. We only allow block bookings to avoid mixing children between these bubbles;
- The same staff are assigned to each group, where possible;
- Adult to adult socially distanced at Art Barn;
- A thorough cleaning of the room and toilets at the end of the day;
- Teachers will have a protocol of hygiene practice to follow. (see staff protocol)
- Before each session we will chat with the children and remind them of how important it is to wash hand and how we can be in our bubble without sitting/playing too close to each other. (see children's protocol)

### **What to do if a child or staff shows symptoms**

Staff at Art Barn have read and understood the Government's guidelines of what to do should we have a child or teacher showing symptoms before attending or whilst at Art Barn. We have appropriate PPE equipment at the venue should we need it. Below is the link and information that we will follow.

<https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak#what-happens-if-there-is-a-confirmed-case-of-coronavirus-covid-19-in-a-setting>

### **Personal Protective Equipment (PPE)**

The majority of staff in OOSS will not require PPE beyond what they would normally need for their work. PPE is only needed in a very small number of cases:

- children, young people and learners whose care routinely already involves the use of PPE due to their intimate care needs should continue to receive their care in the same way
- PPE should be worn if a distance of 2 metres cannot be maintained from any child, young person or other learner displaying coronavirus (COVID-19) symptoms

The Department for Education has published guidance on [Safe Working in Education, Childcare and Children's Social Care Settings, including the use of Personal Protective Equipment](#) which may be helpful for OOSS providers to refer to in order to understand when PPE should be used. Providers should use their local supply chains to obtain the very limited amounts of PPE required. Providers may also be able to source PPE and cleaning products through The [Crown Commercial Service \(CCS\) 'Safer Working Supplies' Portal](#). We have assurance that the suppliers and products listed on this portal have met standards set out by DHSC and that this route does not detract any supply from medical settings. In addition, Public Sector Buying Organisations (PSBOs) have pre-existing experience and relationships across our sector. Some of these organisations have e-catalogues offering PPE and cleaning products, including: [ESPO](#), [YPO](#), and [NEPO](#).

### **What happens if there is a confirmed case of coronavirus (COVID-19) in a setting?**

When a child, young person or staff member develops symptoms compatible with coronavirus (COVID-19), they should be sent home and advised to self-isolate for 7 days and arrange to have a test to see if they have coronavirus COVID-19. They can do this by visiting [NHS.UK](#) to arrange or contact NHS 119 via telephone if they do not have internet access. Their fellow household members should self-isolate for 14 days.

Where the child, young person or staff member tests negative, they can return to the setting and the fellow household members can end their self-isolation.

If the child, young person or staff member tests negative but is unwell, they should not return to that setting until they are recovered.

Where the child, young person or staff member tests positive, NHS Test and Trace will speak directly to those they have been in contact with to offer advice. This advice may be that the rest of their class or group within the setting should be sent home and advised to self-isolate for 14 days.

As part of the national test and trace programme, if other cases are detected within the class or group or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise on the most appropriate action to take. In some cases, a larger number of other children and young people may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, group or site. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary.

It is vital that OOSS providers play their part by:

- making their settings as safe as possible for staff, children and parents
- promoting the need to get tested if anyone is symptomatic
- encouraging staff to heed any notifications to self-isolate and supporting them when in isolation.

More information on NHS Test and Trace for workplaces can be found here: <https://www.gov.uk/guidance/nhs-test-and-trace-workplace-guidance>.

If anyone in your setting becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they should be sent home and advised to follow the [COVID-19: guidance for households with possible coronavirus \(COVID-19\) infection guidance](#). For more information, see the section below on [what happens if there is a confirmed case of coronavirus \(COVID-19\) in a setting](#).

If a child is awaiting collection indoors, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision. Ideally, a window should be opened for ventilation. If it is not possible to isolate them or you offer provision outside, you should move them to an area which is at least 2 metres away from other people.

If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products and following the [COVID-19: cleaning of non-healthcare settings guidance](#) before being used by anyone else.

PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs).

In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital.

If a member of staff has helped someone with symptoms, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the child subsequently tests positive (see 'What happens if there is a confirmed case of coronavirus (COVID-19) in a setting?' below). They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning the affected area of the setting with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people. See the [COVID-19: cleaning of non-healthcare settings guidance](#).

## **Test and Trace**

The NHS Test and Trace service will help to manage the risk of the virus re-emerging as restrictions on everyday life are eased, as far as it is deemed safe to do so. The service:

- provides testing for anyone who has symptoms of coronavirus (COVID-19) to find out if they have the virus
- gets in touch with anyone who has had a positive test result to gather information about any close recent contacts they have had
- alerts those contacts, where necessary, and notifies them they need to self-isolate to help stop the spread of the virus